MINUTES OF THE REGULAR MEETING
OF THE
VAN AIRE SKYPORT CORPORATION BOARD OF DIRECTORS

June 11th, 2020

PRESENT: Directors: 1A Dan Metz (Secretary), 2A Brandon Jewett (President), 2B John Conroy, At-Large Tom Thrall, Not Present 1B Laura Larkin

The meeting was called to order by Brandon & 7:05PM at the hangar of Brandon Jewett.

Meeting Minutes for May 14th board meeting minutes reviewed, Brandon Moved to Accept 4-0.

Financials, (Linda Alexander)

- Century Link Cancel service to the fuel shed. POC on the account is Becky Gann and Jim Winders. One of them needs to call and cancel service. Brando will coordinate with one of them to cancel this un-needed/un-used service.
- PCI Compliance, moving this to the fuel committee, they will continue to work on compliance
- BOA Merchant Service Agr to Fuel Committee (need to scan a copy for records) Dan will get this copied and posted.
- Final payoff for purchase of Bat Wing mower of $6432.64 – provided notice to exercise our purchase option along with final payment complete 5/3/2020. Brandon Motioned, Tom Seconded, "Purchase the mower using previously budgeted funds" Motion passed 4-0.
- Collection of delinquent assessments, discussion of delinquent home owners on specifically is two years in arrears. Brandon & Ted will visit said home owner and report back to the board during the July board meeting.
- Reminder 3rd Quarter assessment installment due July 1st. Dan will send out a general Email reminder.

COMMITTEE REPORTS:

Fuel Committee (POC: Charles Elliston, Ted Stallone, Tom Thrall and Jim Vyduna)

- Committee purposed a fuel pricing strategy (see attached). Discussion, notes from the fuel committee, previous unwritten pricing placed an unequal burden on the pilots purchasing the fuel by including fixed costs in the price of the fuel. Brandon – motion to have the current fuel policy posted on the website that no fuel is shall be dispensed form the Van Air fuel facility, unless a Van Aire member/lot owner is present. Dan – second and let's have a sign made and put it on the building. All in favor – 4-0
- QT Pod quote discussed, Discussion about getting a second quote, Dan will put the motion for the fuel committee to move forward with Bob's Thompson's system, Brandon will second, Fuel Committee is to get a competing bid by 8/1/20, if no competing bid is received, we go forward with the current bid. Vote 4-0 in favor

Runway Facilities Committee: (POC Jim Winders, Tom Alexander, Brandon Jewett and Mark Mason)

- Jim Winders suggested we mark taxiways by marking A. B. C and so on this is needed to more identify issues and insure the correct taxiway is addressed. No motion, Brandon will get with Jim and present a plan to the board.
- Taxiway behind the Alexanders, has an additional issue Brandon & Jim Winders will address this issue.

Architectural Control Committee (POC: John Conroy, Jim Dyer, Ken Eisenman, Jim Ochs)

- Discussion on the purposed hangar build at 15949 Harvest, that was presented to the committee no response after 20 days approval is granted per the current bylaws, Tom Motion, Brandon second, Approve of the Hangar project at 15949 Harvest Road. 3 Approved, 1 abstained due to he is the owner of the property.

Common Area Committee (POC: Terry Jackson, Vince Phelps and Don Smallwood)

- Don secured parking for the tractor in a hangar on the airpark, Van Air will pay $25.00 for May (Prorated Price) $100 Per Month till August. Don is to send invoice to Linda for the cost.
- Don or anyone else from VASC is not to mow the area West of the last taxiway unless he gets written authorization from the organization that owns the property,
- Don has requested that VASC set up a credit account at Affinity for fuel purchases (VASC Tractor & Truck) this was discussed and we will check into what is needed to set up an account.

Investment Committee (POC: Linda Alexander, Dawn Conroy and Morrie Hoffman)

- No Report

Covenant Review Committee: (POC: Paul Danyew, Charles Elliston and Ted Stallone)

- Ted suggested that we plan to have another rewrite of the By-Laws & Covenants ready to be voted on by the next VASC annual meeting in January of 2021.

Audit Committee: Helen Gaines, Becky Gann and Wendy Odenbrett

- No Report

Nominating Committee: Bob Gaines, Becky Gann and Linda Phelps

- No Report

Oil & Gas Committee: Tom Thrall, Don Smallwood and Ted Stallone

- Tom has taken over as board rep for the Oil & Gas committee due to his background in the industry.
- Ted noted that we need to be looking for a registered letter in reference to the oil and gas lease. Noting that the current lease expires in October 2020.

OLD BUSINESS

- Reserve study (Tabled) till October.
- Note Annual Van Aire picnic scheduled date changed from September 12th to September 19th due to other events happening September 12th.

NEW BUSINESS

- Ted brought concerns to the board over the security of the fuel system, specifically the access road from the end of Harvest CT to the fuel system. Ted is to present a rough sketch to the board of what he is proposing. This proposal mainly consists of putting a chain across at each end of the access way. The board noted we have to maintain right of way access to the irrigation ditch as needed.

Tabled Items

1. Tabled till July 9th, VASC Picnic Sched for Sept 12th
2. Tabled till October Reserve Study
3. Tabled till October 8th, Reserve Study

Motion to close the meeting 9:26 Passed 4-0